



Columbus Chapter

APPLICATION FOR MEMBERSHIP*

NAME _____

TITLE _____

EMPLOYER _____

NUMBER OF ATTORNEYS _____

ADDRESS _____

CITY & ZIP _____

DIRECT PHONE NO. _____

FAX NO. _____

E-MAIL ADDRESS _____

LOCAL NEWSLETTER VIA E-Mail U.S. Mail

If referred by an ALA member, please indicate name: _____

Please check the most appropriate description of your employer:

- Private Law Office
- Law Department (non-profit)
- Corporate Law Department
- Judicial Agency/Court
- Government Legal Agency
- Other _____

***Membership in good standing of the Association of Legal Administrators is a prerequisite to membership in the Columbus Chapter. Columbus Chapter ALA membership is issued to individuals, not organizations, and is not transferable from one individual to another.**

- Regular membership in the Chapter is limited to legal administrators, regardless of the title by which that individual is recognized within his or her organization, engaged in the management of a legal organization as defined in Article III, Section (1), of the ALA Bylaws. In general, persons eligible for regular membership must be either (i) the principal administrator in the organization, (ii) the administrator/manager of a branch office of the organization, or (iii) someone who reports directly to the principal administrator or branch administrator and has responsibility for one or more of the following functions: (01) General management, (02) Financial management, (03) Human resource management, (04) Systems management, (05) Facilities management, or (06-07) Practice management.
- Associate membership in the Chapter is open to those individuals who are interested in legal administration, who do not meet the criteria for regular membership, and who meet the criteria set forth in Article III, Section (3), of the ALA Bylaws

Dues are \$75 annually, prorated for members joining with less than six months remaining in the fiscal year (April 1 through March 31), and are determined based on date of membership.

- \$75 between April 1 and September 30
- \$37.50 between October 1 and March 31

If you are interested in serving on a committee, please indicate area(s) of interest, below:

- Community Service
- Golf Outing
- Membership
- Mentoring
- Newsletter
- Partners' Luncheon
- Public Relations
- Salary Survey

SIGNATURE _____

DATE _____

Please mail membership application and check, made payable to Columbus Chapter, ALA, to:

Karen A. Scurlock
 Calfee Halter & Griswold LLP
 41 S. High Street,
 Columbus, OH 43215
 Phone: 614.621.7767
 e-mail: kscurlock@calfee.com